

# Spring 2019 Internships

## **JOURNALISM/CREATIVE WRITING INTERN**

Cupid's Pulse, a celebrity news and dating advice website, is looking for witty and engaging writers for an editorial internship. This person must be interested in celebrity news stories and trends and willing to provide relationship advice. The ideal candidate is hard-working, meticulous and self-motivated.

### **Internship Specifications:**

This internship requires a commitment of 15-20 hours per week during regular business hours and can be done onsite or remotely. If remote, the intern must be available during their scheduled hours via phone and email.

This is an unpaid internship with potential for future growth. Only students seeking college credit can apply for this internship position. However, stipends may be given at the end of the semester for qualified students.

Early applications will be given preference.

### **Responsibilities may include but are not limited to:**

- Conducting research
- Writing daily blog posts and feature stories
- Drafting questions and for celebrity interviews
- Writing celebrity interviews

### **Requirements:**

- Current college student; must be able to receive college credit
- Preferred Majors: Journalism, Creative Writing or Communications
- Ability to multi-task and meet deadlines

- Responsible, reliable and eager to learn
- Proficient in Gmail and Google Docs
- Previous WordPress experience and writing experience a plus

## **PUBLIC RELATIONS INTERN**

NV Media Inc., an integrated communications company with multiple clients in the areas of entertainment, book publishing and healthcare, is looking for enthusiastic, detail-oriented PR interns with the ability to multi-task under pressure. This is an excellent opportunity to learn from a staff who have worked at the world's top PR agencies.

### **Internship Specifications:**

This is an unpaid internship with potential for future growth. Only students seeking college credit can apply for this position.

This internship requires a commitment of 15-20 hours per week during regular business hours. Special consideration will be given to college candidates within close proximity to the office who can work onsite. However, remote opportunities are available as well.

Early applications will be given preference.

### **Responsibilities may include but are not limited to:**

- Developing and updating media lists
- Working within the Cision database
- Actively responding to HAROs and media requests
- Media monitoring and recording press coverage
- Developing pitch emails and press materials, as needed
- Ongoing research for current campaigns and clients
- Assisting PR team and President with ongoing duties

### **Requirements:**

- Current college student; must be able to receive college credit
- Preferred Majors: Public Relations or Communications
- Proficient in Gmail, Google Docs, PPT, Excel and Word
- Excellent writing, editing and communication skills
- Attention to detail and highly organized
- Proficient computer and Internet skills
- Works well and keeps level head under stressful environment
- Ability to multi-task and meet deadlines
- Responsive, reliable and eager to learn